

**McIntosh Trail Early Childhood Development
Council, Inc.**

ANNUAL REPORT

2009 FISCAL YEAR

2008-09 SCHOOL YEAR

VISION

To reach eligible preschoolers and their families in our service area and positively affect their lives by assisting them in obtaining the skills necessary to achieve social competence and be cognitively and physically ready to learn and grow.

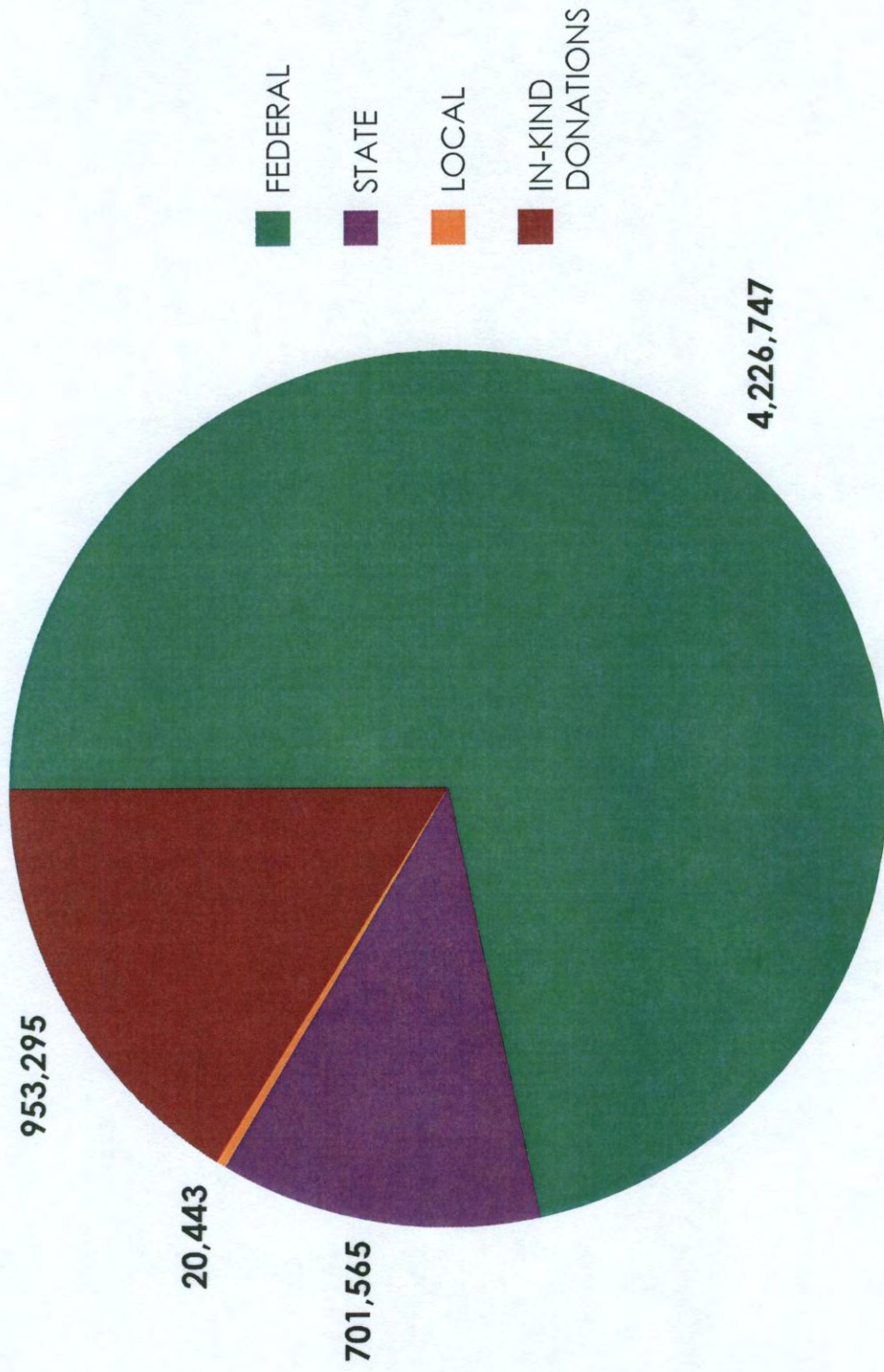
The following chart shows public and private funds received and the amounts:

- Federal \$4,226,747
- State \$701,565
- Local \$20,443
- In-kind donations \$953,295

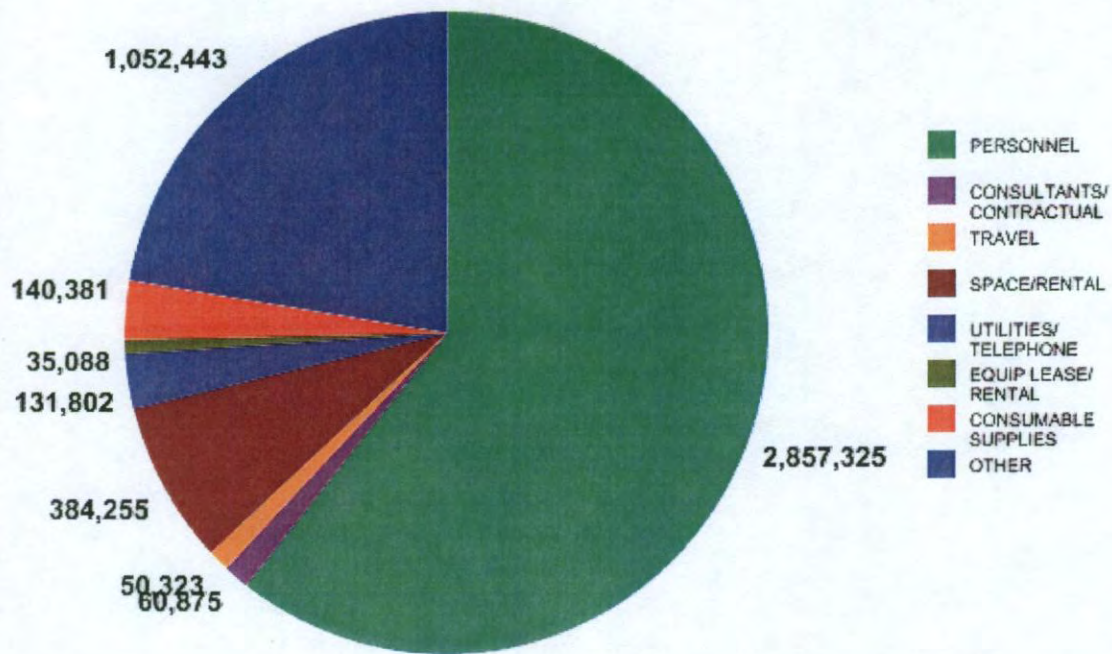
Budgetary Expenditures

	2009-10	2008-09
Personnel	\$3,397,938	\$2,857,325
Consultants and contractual services	56,377	60,875
Travel	75,362	50,323
Space cost and repairs	488,123	384,255
Utilities and telephone	178,958	131,802
Equipment lease and Rental	54,701	35,088
Consumable supplies	137,751	140,381
Other	1,847,108	1,052,443

FUNDING SOURCES



2008-09 BUDGET



The Head Start program served a total of 553 children in the 2008-09 school year which started August 7, 2008, and ended June 8, 2009.

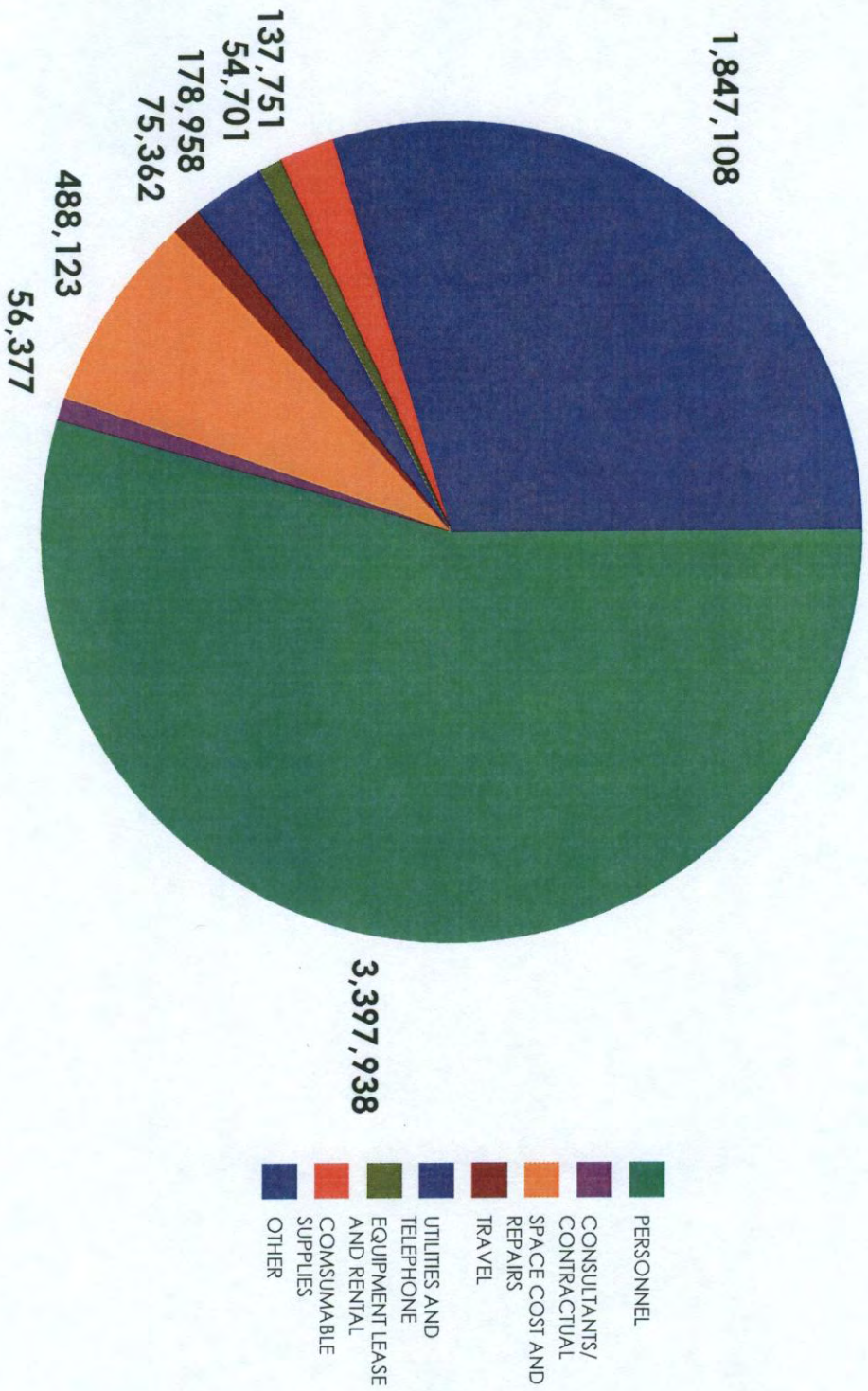
In the seven county area 523 families received services.

Ninety-five children were accepted into the Head Start program based upon their receipt of public assistance. Four hundred eighteen children were enrolled based upon being income eligible according to the federal poverty guidelines. Three children were foster children. Twenty-five children were over income.

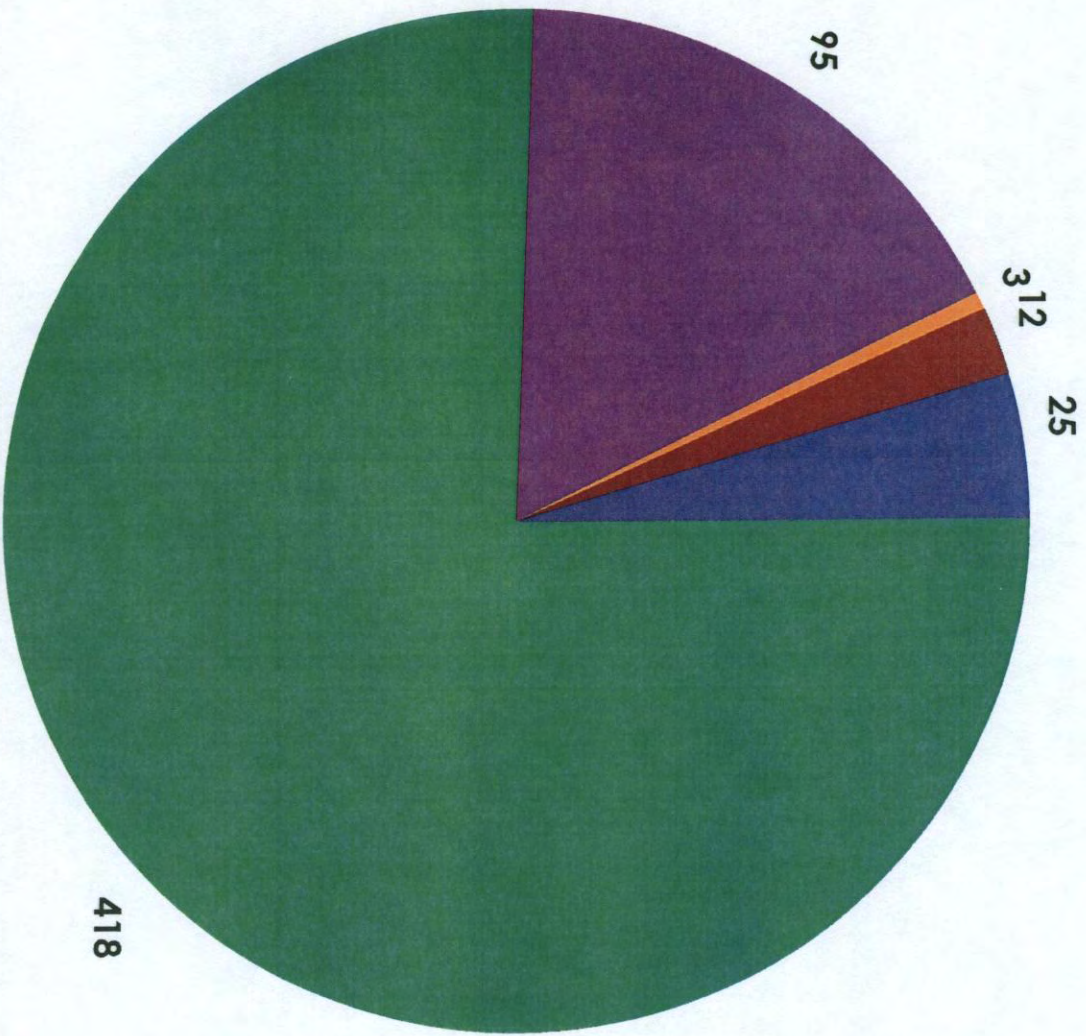
Ninety-five percent of the total number of children served was income eligible.

The average monthly enrollment was 99.82%.

2009-10 BUDGET

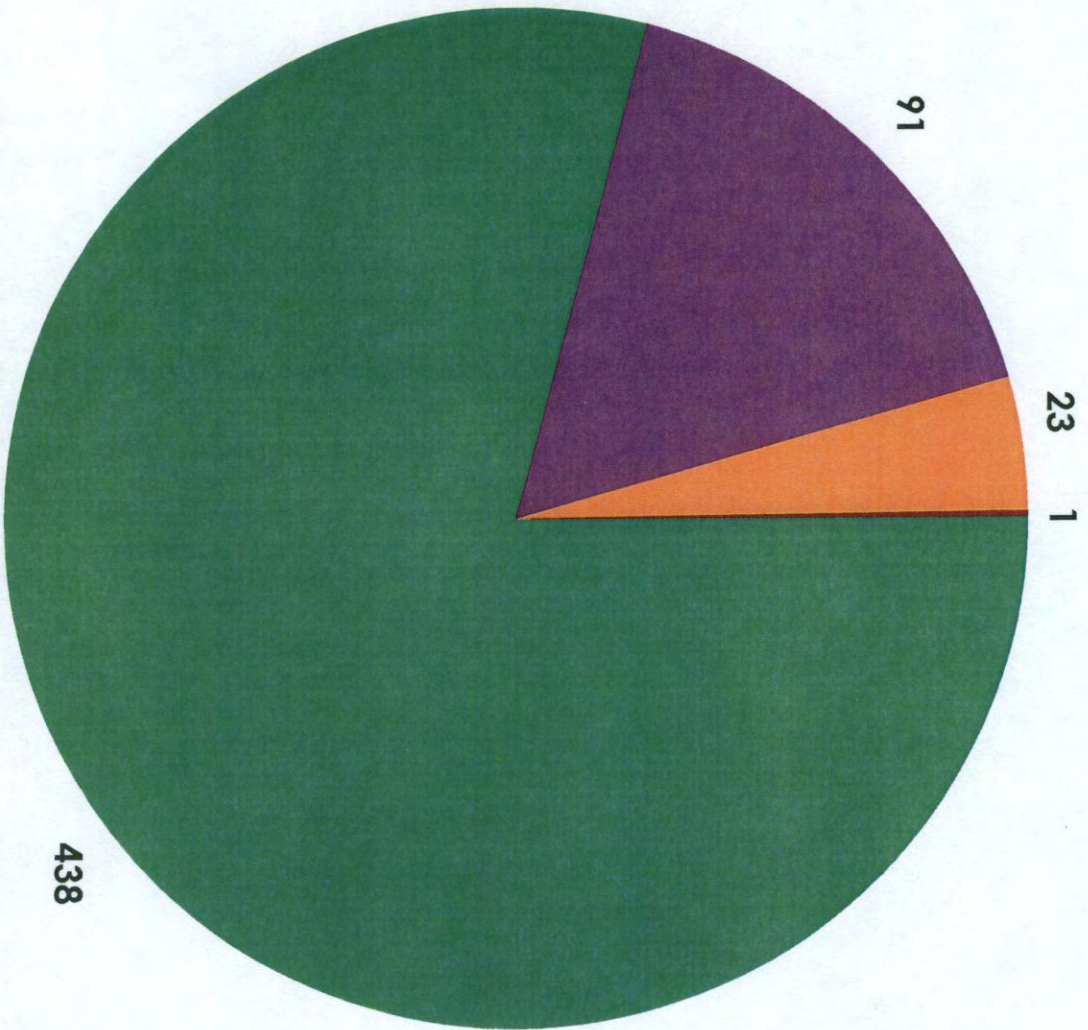


Type of Eligibility



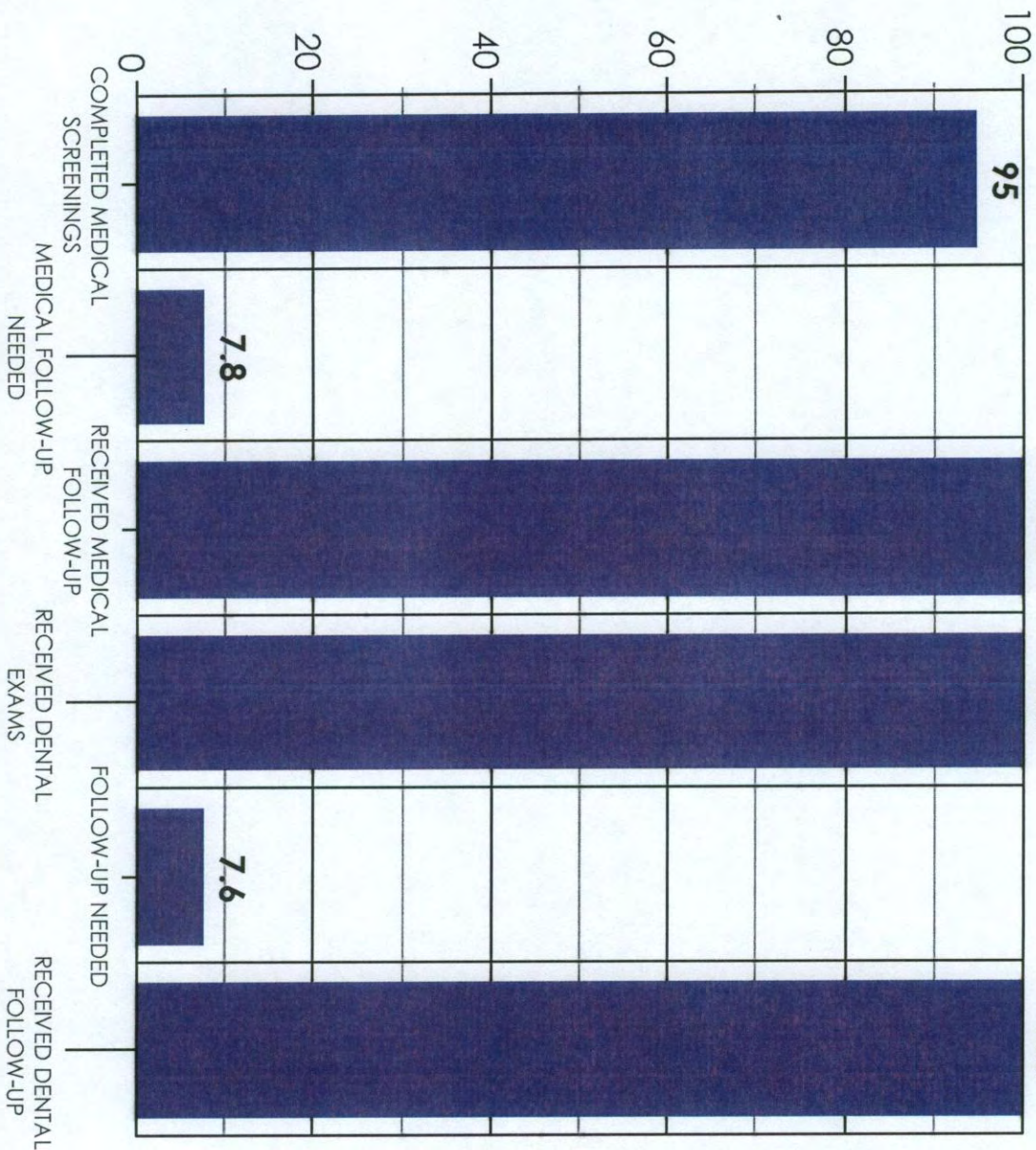
- 100% of Federal Poverty
- Public Assistance
- Foster Child
- Homeless
- Over Income

Children Served by Head Start



- African-American
- Caucasian
- Biracial
- American Indian

MEDICAL AND DENTAL SERVICES (%)





J. Russell Lipford, Jr., CPA
Mark O. Hardison, CPA
Terry I. Parker, CPA
Christopher S. Edwards, CPA
Lynn S. Hudson, CPA
Kevin E. Lipford, CPA

Member of
American Institute of
Certified Public Accountants
Truman W. Clifton (1902-1989)

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

McIntosh Trail Early Childhood Development Council, Inc.
Jackson, Georgia

We have audited the financial statements of McIntosh Trail Early Childhood Development Council as of and for the year ended March 31, 2009, and have issued our report thereon dated August 17, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered McIntosh Trail Early Childhood Development Council's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of McIntosh Trail Early Childhood Development Council's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of McIntosh Trail Early Childhood Development Council's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of McIntosh Trail Early Childhood Development Council's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by McIntosh Trail Early Childhood Development Council's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether McIntosh Trail Early Childhood Development Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, Board of Directors, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Macon, Georgia
August 17, 2009

Christina H. H. H.



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REPORT ON COMPLIANCE
WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE
IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of the
McIntosh Trail Early Childhood Development Council, Inc.
Macon, Georgia

Compliance

We have audited the compliance of McIntosh Trail Early Childhood Development Council, Inc. with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended March 31, 2009. McIntosh Trail Early Childhood Development Council, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of McIntosh Trail Early Childhood Development Council, Inc.'s management. Our responsibility is to express an opinion on McIntosh Trail Early Childhood Development Council, Inc.'s compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about McIntosh Trail Early Childhood Development Council, Inc.'s compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of McIntosh Trail Early Childhood Development Council, Inc.'s compliance with those requirements.

In our opinion, McIntosh Trail Early Childhood Development Council, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended March 31, 2009.

Internal Control Over Compliance

The management of McIntosh Trail Early Childhood Development Council, Inc. is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered McIntosh Trail Early Childhood Development Council, Inc.'s internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the McIntosh Trail Early Childhood Development Council, Inc.'s internal control over compliance.

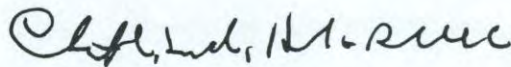
A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Board of Directors, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Macon, Georgia
August 17, 2009



Information about Parent Involvement Activities:

McIntosh Trail Early Childhood Development Council's parents are very involved in many activities throughout the program. They participate on center committees which meet monthly in each center. Each center elects at least one parent to represent that county on the agency's Policy Council. There is also parent representation on the Health Advisory, Education, and Disability Committee. A Policy Council representative is a member of each interview committee when potential employees go through the hiring process.

Parents are encouraged to volunteer in the center and are considered in-house when job openings occur. Each parent completes a survey which identifies their strengths and interests and the Family Service staff works with them to ensure opportunities are available in the center or program. The program has paid for several parents to participate in the CDA process. Approximately 75% of the paid staff program wide began as parents in the Head Start program.

Training is provided at each center committee meeting based upon the needs and interests of the county's parents as well as those trainings mandated by the Performance Standards. Second Step-The Non Violence Approach was presented in each county and parents learned how to reinforce the program at home. Parents are invited to all trainings held within the agency. Several parents attend the State Parent Conference as well as the National Head Start Conference each year.

All parents are invited to go on field trips, medical and dental appointments, as well as other trips the children take. During the first week of school, parents are asked to participate in a Pedestrian Safety drill with their children. There are many special events throughout the year that parents are an integral part of such as the Fall Festival or the Sweetheart Ball. Each year there is an End of the Year Picnic or program to honor the parents and present awards.

The agency's efforts to prepare children for kindergarten:

The program's Education Administrator, Center Managers, and teachers meet with the local public school's Kindergarten Administrator to discuss what is expected of the children coming into kindergarten and how our program can ensure that each child and family is ready. During

the months of February and March teachers begin encouraging parents to register their children for kindergarten. When kindergarten registration information is published in the local newspaper, copies are sent home to each parent whose child will be going on to public school in the fall.

Family Service Staff work with each four year old teacher to prepare packages (*Going to Kindergarten*) which contains vital information and forms to be completed by the parent. This information helps the teachers to work with the parents and children to have a smooth transition. Once completed, with parental permission, the packages are sent on to the public school. Teaching staff make a home visit to talk about the child outcomes and transitioning into another system. The teacher participates in all IEP meetings.

The Kindergarten Administration is invited to the center's parent meeting to talk about the importance of registering their children. They also discuss activities to do with their children during the summer and how to prepare for the first day of school. They talk about what items to bring and what to expect. Each class takes a field trip to the appropriate kindergarten class to spend the morning and they often eat lunch.

Special Initiatives:

Breast Cancer Awareness: Ninety-six percent of our staff and parents are women. In October of 2007 a survey was completed by all staff and a large percentage of the parents asking them about their knowledge of breast cancer and how recently they had a mammogram. That was the beginning of the agency's annual training on Breast Cancer awareness. Training is provided each year at the staff's Fall Training and each center's parent meeting. Sixty-eight of 118 employees had a current mammogram. In February the staff completed a follow-up survey which noted that 24 had undergone a mammogram since the Fall Training and what prompted them to do so. Ninety-two now perform breast self exams.

Increase Fatherhood Involvement: The importance of fathers in the lives of their children has increasingly been shown to be a very important element in the success of that child. McIntosh Trail Early Childhood Development Council decided to increase the agency's focus and efforts

on increasing fatherhood involvement. In 2004-05 twenty-six percent of the children had fathers involved in the program. In 2005-06 that percentage increased to 28% and in 2006-07 there was a 7% increase to 35%. The school year 2007-08 saw the largest increase of 24% and 59% of the children had fathers involved in the program and activities. At the end of the 2008-09 school 246 or 47.5% of the fathers participated in activities. This decrease was due to clarification for reporting purposes for the Program Information Report. Only fathers that actually live in the child's home may be counted. This does not represent fathers or father figures that live elsewhere.

Decrease the number of referrals for children with behavior issues: In the 2008-09 school year there was an increase of eleven consultations between staff and the Mental Health Consultant over the previous school year to discuss methods to work with the children to reduce behavior issues. The number of consultations with parents increased from 23 to 41 (2007-08) and increased in the 2008-09 year to 34 which indicated the increased willingness of parents to work with the staff to help the children through difficult issues. Sixty-two children had an individual mental health assessment. The number of referrals to outside Mental Health Services increased to twenty.

Educate staff and families about obesity and diabetes: In 2008-09 the Head Start program began an initiative to educate staff and families about obesity and diabetes. The program began partial implementation of I Am Moving, I Am Learning in the classrooms with the children and teaching staff. At the Fall Training, a comprehensive display as set up with handouts and information. Training on the topic was provided to staff during that time. The same information was provided to families.

In April of 2008 McIntosh Trail Early Childhood Development Council, Inc. received the national Program of Excellence Award. This honor was presented by the National Head Start Association.

In December of 2008 McIntosh Trail ECDC underwent the Triennial Federal Review. The Head Start program was found to 100% in compliance and no recommendations were made for improvement.